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HISTORIC JAIL RENOVATIONS

Window Concepts Shutters & Shades
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12-2400 Shades O&M

Roller Shade Fabric

CARE AND CLEANING

- Remove dust with a feather type duster or compressed air. A hand-held vacuum with low suction may also be used. Rigorous vacuuming is not recommended as this can distort the fabric.
- Do not scrub the fabric.
- Do not use solvents or any abrasive substance which might damage the coating of the fabric including hydrocarbon based cleaners, such as mineral spirits. (See below for recommended cleaners).
- Clean by gently blotting with a sponge or a soft brush dipped in lukewarm soapy water using mild detergent. If you have mold or mildew, a diluted mixture of 10% Clorox® regular bleach and 90% water may be used to remove the stains. Rinse with clean water. **DO NOT USE STRONG OR RAW BLEACH.** Leave the blind down until completely dry.
- A dry chemical sponge may also be used for spot cleaning.
- You can also very gently rub the fabric with a clean white pencil eraser to remove small stains.

Recommended and Tested Cleaner Options

- Simple Green® All Purpose Cleaner, diluted 50% with water
- White Vinegar, diluted 50% with water

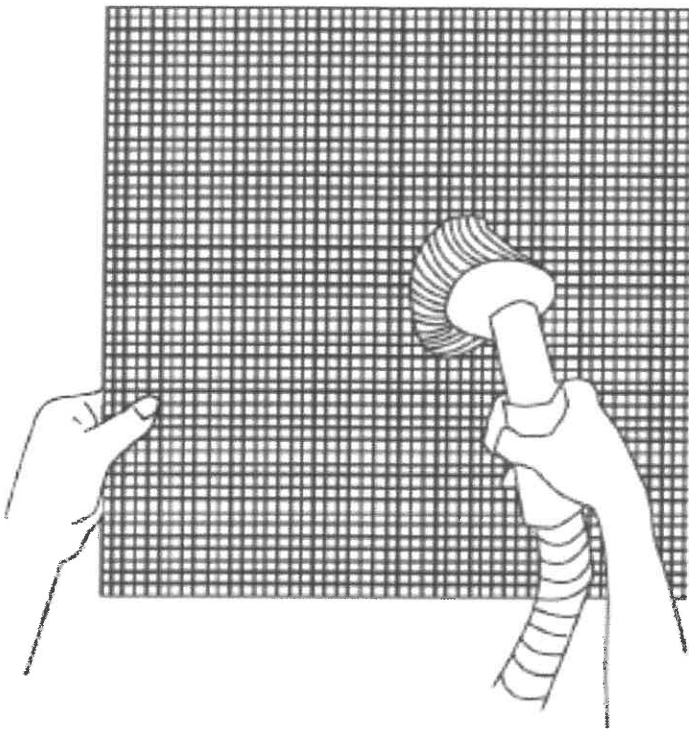
Special Cleaning Instructions

- For GreenScreen Revive, Flocké, Vizela, and SheerWeave 7000. **DO NOT USE WATER.** Remove spots with a natural or dry cleaning sponge only.
- For metal-back (or reflective) fabric, on the metalized side of the fabric use only a duster, compressed air, or a vacuum at low suction to clean. Using water and blotting the surface can cause the metal to break loose and come off.

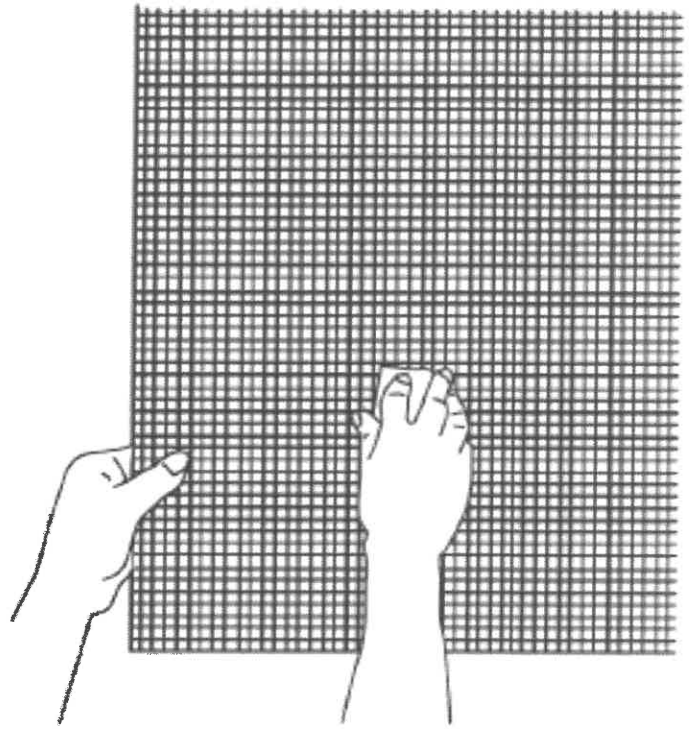
MAINTENANCE INSTRUCTIONS

Most window covering products manufactured by Hunter Douglas, when properly installed, should require no operational maintenance or lubrication. However, Idlers on motorized shades may occasionally need lubrication. If lubrication is required, apply a small amount of a lithium based grease direct to the idler pin.

Vacuuming with a soft brush attachment



Cleaning with a soft cloth/art sponge



CAUTION: Be sure to steady fabric with one hand during cleaning. Be careful not to jerk or place weight on the fabric. Depending on the installation hardware and substrate, placing too much weight on the fabric could result in mounting hardware being pulled loose.

OPERATING INSTRUCTIONS

How to operate your Roller Shades....

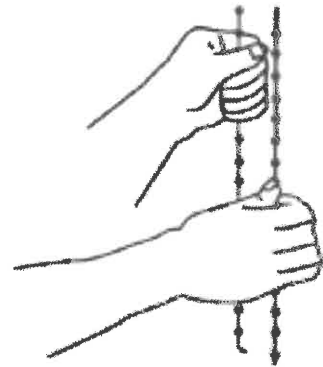
It is important to operate your Roller Shade correctly to ensure you do not cause any unnecessary damage or break your warranty terms and conditions. Operation is simple and if you follow these simple rules your blinds should last well beyond their warranty period.

CAUTION: Do not allow the roller shade to become exposed by running the shade fabric too far down. Be sure to use the stop balls provided in hardware packet to set the up and down travel limits. Stop balls by others may be too small, and become lodged in the clutch mechanism.

Chain Operated Roller Shades

To lower the window shade, grasp the bead chain length closest to the wall and pull downward.

To raise the window shade, grasp the bead chain length furthest from the wall and pull downward.



1. Always operate your Roller Shade with the chain held in two hands
2. Make sure to hold the chain perpendicular or at a right angle to the blind.
3. Make sure that nothing has fallen near the blind and caused the bottom rail to become jammed.
4. Never force or put unnecessary pressure on your chain.
5. Keep an eye on what you are doing.
6. Your blinds are designed to stop at the top and bottom and have pre set position. If you force the blind past these points you can do major damage to the chain clutch which will need replacing.

Automated Roller Shades

1. Motorized Roller Shades are operated with a simple press of a wall switch or remote. Roller shades will move to programmed upper and lower limit.
2. If a power outage occurs make sure to watch as you operate your blinds as in some cases this can cause the motors memory to be erased and Roller Shades will move past their preprogrammed stopping positions causing damage to the fabric and possibly your window frames.
3. Make sure that nothing has fallen near the blind.